


**Eenadu Corporate Office , Ramoji Film City, Anajpur Village
Abdullapurmet Mandal , R.R. Dist - 560019**

Job Application Report

Applied Position	OFFICE ASSISTANT	 <p>BLESSICA JUAN HR@B.JUAN.COM</p> <p>CONTACT INFO Address: 1234 Main Street, Hyderabad Phone: 98765 43210 Email: hr@b.juan.com</p> <p>PERSONAL PARTICULARS Date of Birth: 12/12/2000 Age: 25 Gender: Male Religion: NA Marital Status: Single Nationality: Indian</p> <p>EDUCATION DETAILS Bachelor of Applied Computer Science (BACS) - 2019 Bachelor of Applied Computer Science (BACS) - 2019 Bachelor of Applied Computer Science (BACS) - 2019 Bachelor of Applied Computer Science (BACS) - 2019 Bachelor of Applied Computer Science (BACS) - 2019</p> <p>SKILLS Microsoft Office: 80% Communication: 90% Teamwork: 85% Problem Solving: 75%</p>
Candidate Name (As per Aadhaar)	MAHESH	
S/O, D/O, W/O	NA	
Contact No	6304700904	
Alternative Contact No	NA	
Email	mahesh@gmail.com	
Native Place	HYD	
Date Of Birth	12/12/2000	
Age	25	
Gender	Male	
Religion	NA	
Highest Qualification	Under Graduate	
Year Of Passing	2019-02	
Are you physically challenged?	No	
Education Gap	No	
Can you provide the certificate?	No	
Employment Type	Permanent	
Experience Type	Experienced	
Total Experience	2 Years 1 Months	
Notice Period	One month	
Present Work Location	BANGALORE	
Present Location	NA	
Preferred Location	GUNTUR	

Time Required To Join	10 Days
Current CTC	350000.0
Expected CTC	500000.0
Proposed Salary	350000.0

Address Details

Present Address	Permanent Address
H.No / Plot No :NA	H.No / Plot No :NA
Landmark : NA	Landmark : NA
Area / Location : NA	Area / Location : NA
City : NA	City : NA
District : NA	District : NA
Pincode : NA	Pincode : NA
State : NA	State : NA
Country : India	Country : India

Family Background

Relation	Name	Age	Occupation	Monthly Income	Residing Place
NA					

Academic Qualifications

Qualification	Institution Name	Board / University	Year Of Passing	Marks	Optional Subject
NA					

Previous Employment

Company Name	Designation	From Date	To Date	Last Salary Type	Last Salary
Tcs	Des	01/01/2024	01/02/2026	ctc	350000

Languages Known

Language	Speak	Write	Read
NA			

Certificate Courses

Course Name	Upload Certificate
NA	

Additional Skills

Skill Type	Skill Level
NA	

Interview Feedback 1

Interviewer	SRIRAM POLISETTI	Interviewer Code	9821012
Candidate Name	MAHESH	Position	OFFICE ASSISTANT
Interview Date	14/05/2026	Time	11:00 AM

Educational Background - Does the candidate have the appropriate educational qualifications?

okay

Prior Work Experience - Did the candidate acquire similar skills or qualifications through past work experiences?

okay

Technical Qualifications - Does the candidate have the required technical qualification for this position?

okay

Computer and Browsing Knowledge - Does the candidate have the adequate knowledge on MS Office and Internet browsing?

ok

Hobbies/Interests - Does the candidate have the adequate knowledge on MS Office and Internet browsing?

okay

Political Antecedents - Does the candidate have the political background or any relation with political parties?

okay

Knowledge of Organization - Did the candidate research the organization prior to the interview?

okay

Others

Interviewer Assessment Remarks

okay

Recommendations

HOD Assessment Remarks

HOD Name	RAMANJANEYULU PENIKILAPATI	HOD Code	1024526
Candidate Name	MAHESH	Position	OFFICE ASSISTANT
Interview Date	14/05/2026	Time	11:00 AM

HOD Assessment Remarks

okay

Recommendation

HR Head Approval Remarks

HR Head Name	SRI VIJAY LINGAM	HR Head Code	1025813
Candidate Name	MAHESH	Position	OFFICE ASSISTANT
Interview Date	14/05/2026	Time	11:00 AM

HR Head Assessment Remarks

okay

Recommendation

Group HR Assessment Remarks

Group HR Name	GOPALRAO A	Group HR Code	2573989
Candidate Name	MAHESH	Position	OFFICE ASSISTANT
Interview Date	14/05/2026	Time	11:00 AM

Group HR Assessment Remarks

okay

Recommendation

Finance Assessment Remarks

Finance Name	GANAPATHI B	Finance Code	1018873
Candidate Name	MAHESH	Position	OFFICE ASSISTANT
Interview Date	14/05/2026	Time	11:00 AM

Finance Assessment Remarks

okay

Recommendation

Recruiter Assessment Remarks

Remarks

Unit Location